



MINIT MAIDS

Move-In Make Ready /Move-Out Courtesy Clean Check List

When moving in or out of your home, we have a Basic Courtesy checklist and some popular options in order to satisfy the goal of your cleaning.

Basic Courtesy Clean

(All areas that are washed/scrubbed are dried to leave shine)

Kitchen

- Counters and back splashes cleaned/sanitized
- Stove top cleaned/sanitized
- Refrigerator – exterior (interior usually requested)
- Oven- exterior only
- Dishwasher – inside edge
- Microwave – interior/exterior
- Cabinet (exterior) – spot cleaned
- Sinks – scrubbed/ sanitized
- Floors - vacuumed and/or damp mopped

Bathrooms

- Sinks, Tubs, Showers, & Tiles – scrubbed and sanitized
- Toilet (interior/exterior) – cleaned/ sanitized
- Fixtures - cleaned & dried to a shine
- Countertops – clean/sanitized
- Cabinet (exteriors) – spot cleaned
- All Mirrors – cleaned
- Floors and baseboards - washed hands and knees

All Areas

- Baseboards/Window Sills/Chair rails – dusted
- Blinds – light feather dusted
- Ceiling fans/Return vents - Dusted
- Carpet - vacuumed
- Hard Floors – vacuumed and damp mopped
- Entry storm door cleaned
- Fingerprints removed in high contact areas
- Collect and remove trash



MINIT MAIDS

Move-In(Make Ready):

All of the details in a **Courtesy Clean** plus the options in Section A.

Section A most frequently requested. **Section B** are less frequently requested

Section A

- Wet wash wood work: baseboards, door facings/trim, chair rails, window sills
- Kitchen /Bath cabinet face exteriors: wash top to bottom
- Blinds(2", mini-blinds): vacuum or hand dust only. (Washing available but we recommend a professional blind cleaning service)
- Plantation Shutters: hand wash (We are not responsible for any damage)
- Ceiling fans washed (if reachable – otherwise we dust with our 6' extension tool)
- Light fixtures exteriors wet cleaned (if reachable) Crystal chandeliers and those fixtures to high to reach can be scheduled to be cleaned with our window vendor)
- Closet shelving/pantry shelves washed
- Refrigerator: interior/exterior (Freezer cleaned only if it is empty)
- Oven interior: clean with special pad and degreaser - No oven cleaner used

The most popular items are washing of woodwork, cabinet interiors and vacuuming of blinds and/or plantation blinds hand washed.

Section B

- Sweep porches/decks
- Garages swept out
- Fireplaces swept out and/or glass doors cleaned
- Window interiors washed (squeegee method) Our window vendor can schedule exteriors

IMPORTANT NOTE: Water, power and A/C or heat must be on to clean

Limitation and/or exclusions:

- We do not move heavy furniture due to insurance liabilities
- We do not reach anything higher than a two-step ladder. Our extension tool reaches higher corners, fans, light fixtures, recessed lights etc which helps reach the height of 12ft+.
- Breakages or damage due to normal wear and tear, poor installation or deterioration are not the responsibility of Minit Maids.
- We cannot be responsible for any damage to blinds.